

General Requirements

Centers applying for a CVEE Authorization are subjected to an approval procedure, aiming to ascertain the applicant's capacity to successfully conduct VEC examinations. General requirements are as follows:

- The applicant must have appropriate building infrastructure to facilitate VEC examinations. Space arrangement must include at least one examination room.
- The examination room(s) must be of open-plan design and large enough to accommodate at least 10 candidates.
- The applicant must have an active Internet connection.
- The applicant must not be under investigation for fraud or other legal issues that may be linked to their professional capacity.

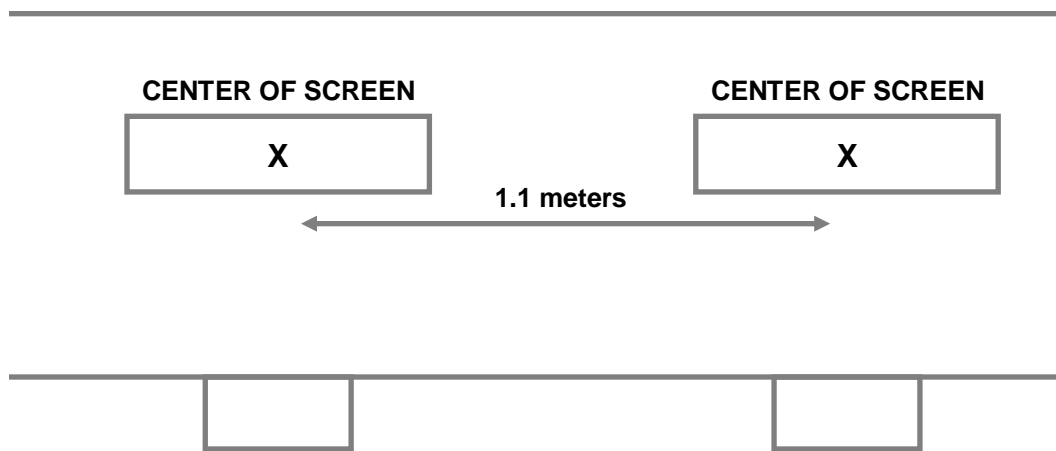
Centers wishing to be certified as CVEEs should ensure their premises comply with the above criteria before contacting their Country Administrator. Once the Country Administrator's inspection has confirmed the suitability of the center, the successful applicants can be assessed on their capacity to administer the examination.

Examination Room Requirements

Examination rooms must comply with the following conditions:

- Must be equipped with adequate personal computer systems (examination terminals) to accommodate 10 or more candidates, plus 2 spare computers for every 10 candidates, as set by INTERVENG rules and regulations.
- Must be well lit by both natural and artificial lighting. Must also be ventilated and/or air-conditioned if necessary for a better examination experience.
- Examination terminals must be 1.1 m apart (see Diagram 2).

Diagram 2



- Minimum Computer system requirements:

Screen resolution:	1024x768 pixels (16 bit).
Font size:	100%
Processor:	Intel Core 2 Duo at 1.4GHz.
RAM:	2GB.
Operating system:	Windows 7, 8.1, or 10 (Genuine and fully updated).
Internet connection:	ADSL 24Mbps per 20 terminals.
Hard disk space:	2GB free storage space.
Others:	Sound card and headphones

- All fire and electrical legal requirements must be fulfilled.
- UPS support must be present.
- On-site technical supervisor is required.

If the above conditions are met, the applicant can be awarded the CVEE Authorization.